



# WELCOME BACK TO EARL GREY



# A guide to help you know what to expect when you come back:



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*Greetings from your Administration Team,*

We have all been through a lot over the last 6 months, and a lot has changed in our homes, our community and our world. The one thing that hasn't changed here at Earl Grey, is our dedication in providing the safest environment possible for our students and staff and our commitment to providing an engaging, rigorous and authentic learning environment for all of our students. You are entrusting us with your most precious children and every decision we make will reflect this.

The following slides will help you understand the new safety rules and procedures in place at Earl Grey so that your family can prepare for your return to school. Much of school will look the same, but there will be some changes. These changes were created to help keep everyone safe and follow both Winnipeg School Division and and Provincial recommendations. All staff will be trained on these new protocols prior to school opening for students.

We are all going to have to be flexible throughout this year as Regulations and Guidelines are subject to change many times in order to meet current health recommendations.



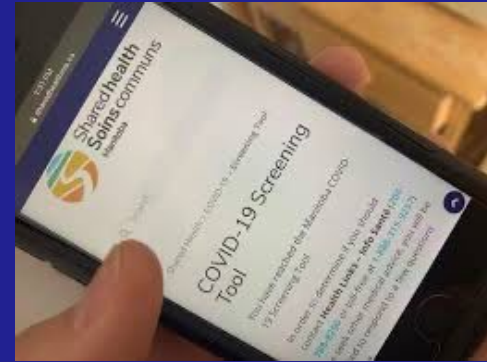
Tricia Penner  
Principal



Trevor MacVicar  
Vice-Principal

## Before You Come To School, the critical role of families:

- Caregivers must prescreen their child/children to ensure they are not exhibiting any COVID-19 symptoms. Any student who is showing any symptoms (including runny nose, sneezing, coughing, etc.) **must** stay home.
- See this link for the screening tool:  
<https://sharedhealthmb.ca/covid19/screening-tool/>
- Pack a water bottle with your snacks and lunch. Water fountains will not be operating at this time. Our water bottle filling station will be available, but access is minimal due to social distancing of Phys. Ed classes and entering and exiting the school for our staggered recesses.
- Masks are strongly recommended for all but mandatory for Grades 4-8 students and staff when social distancing is not possible.





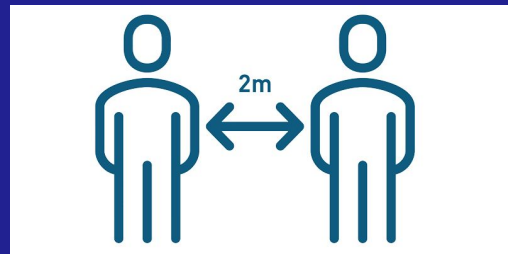
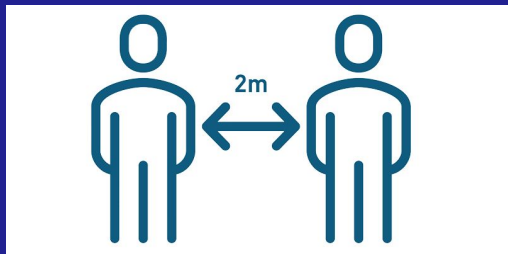
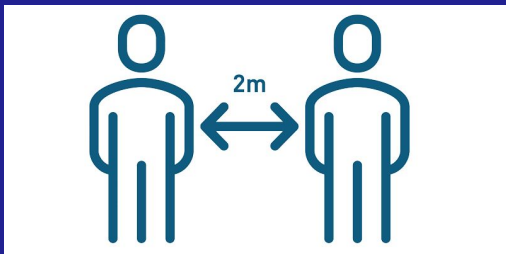
## COHORTS

- **Cohorts are groups of students that will stay in the same part of the building, have recess together, and have lunch together.**
- Cohort A: Rooms 13 & 14
- Cohort B: Rooms 22, 23 & 24
- Cohort C: Rooms 11, 12 & 21
- Cohort D: Rooms 15, 16 & 18
- Cohort E: Rooms 25 & 29
- Cohort F: Rooms 26, 27 & 28
- Cohort G: Junior High - Rooms 31 & 37
- Each cohort will enter and exit from the same door, will have the same start and finish time, recess time and lunch hour.



## What to Expect When You Arrive at School

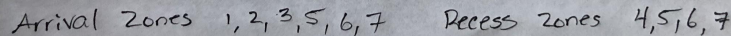
- Students will arrive no earlier than 8:45 am. It is recommended that all students be wearing a mask. It is mandatory for all students in Grades 4-8 to wear a mask.
- The school yard is divided into zones. Each cohort will have their own zone.
- Students will go to their assigned zones when they arrive.
- Students will be screened by their teacher, they will sanitize their hands and then proceed to their classroom.
- While waiting for screening, students need to practice Social Distancing - they need to stand 2 metres apart.
- Students will enter the school in 5 minute intervals: 8:45, 8:50, 8:55 and 9:00.
- We will not be using our bells at this time to mark the start or finish of school or recess.
- Students are encouraged to be on time, late entry will be a challenge in the first few weeks as we are getting used to this process.
- Students coming from Day Care will not need to be screened as they will have direct entry to their classrooms following the path of their cohort.
- If a student is absent in the morning, they will need to report to a screening station at the front outdoor classroom area **BEFORE** they join their cohort in their outdoor zone.
- Please **DO NOT** leave your car parked at front of the school as it will be needed for buses and day care. Please plan to walk, cycle or park on side streets if you are dropping off your child. Parents/Caregivers are asked to stay on the sidewalks surrounding the school. Parents/Caregivers will not be permitted inside the school at this time.



We have divided our School Ground into Zones. Each Cohort will have a zone that they report to before and after classes. Each Cohort will cycle through the various zones at recess so they get to experience each Zone.

## Zone 7: 8:55 - Cohort E

4,5,6,7



# Which Doors Will You Use?

Students will enter and exit from the same assigned doors when they come to school, for recess and when they leave school. Day Care students will move to their assigned entrance and then follow the path to their classroom. We have signage throughout the school reminding everyone about physical distancing and health protocols.

8:45/12:45/3:20 Cohort G/Junior High - Gym Doors

8:50/12:50/3:25 Cohort B - Play Structure Doors

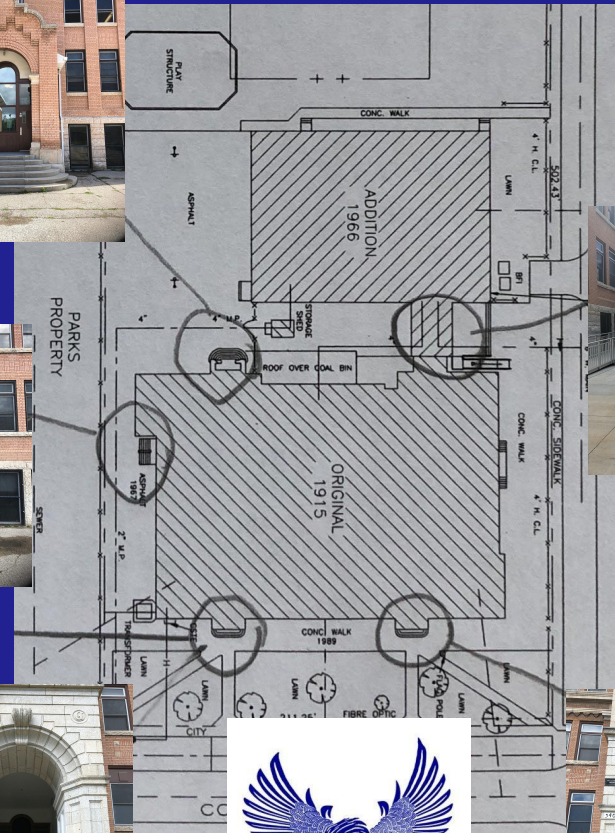
8:55/12:55/3:30 Cohort A - Front Left Doors

Cohort C - Hard Top Doors

Cohort D - Front Right Doors

Cohort E - Play Structure Doors

Cohort F - Gym Doors





# Will the Classrooms look different?

- Classrooms will largely look the same.
- Some modifications are necessary to keep everyone safe. These include: seating at least 1 meter apart, less clutter, and the removal of carpet gathering areas, couches and pillows.
- Student supplies and teaching tools will no longer be communal. Each student will receive their own school supplies, tools, toys and manipulatives.
- Your teacher will be wearing a mask and maybe a visor. We will all have to learn how to read eyes so we know that our teachers are smiling under that mask, most of the time.
- Students will choose a collection of books at the beginning of the week. Those books will go into a quarantine bucket at the end of the week and will be back in use after a few days.
- At this time we are not changing for Phys. Ed.
- At this time we are not using lockers or cubbies. Students need to travel light so that our classes can stay clutter free.
- When staff are unable to use the outdoors, windows will be open as much as possible for air flow.
- We are creating 2 or 3 satellite classrooms to reduce class sizes.
- Thorough cleaning has been done and will continue throughout the day and evening on a daily basis..
- Some protective dividers have been purchased to support physical distancing in Primary classrooms and masks are mandatory for Grade 4 - 8 students and all staff when social distancing is not possible.





# Recess

- Recesses will be staggered between the cohorts.
- Each class will cycle through the Recess Zones so they get the opportunity to play on the field, the structure, the hard top and the swings.
- All classrooms will have their own recess equipment when sharing of equipment is allowed. Classroom recess equipment will be used in Phys. Ed and will be cleaned daily when allowed.
- When at all possible, students will be supervised by adults that are in their Cohorts.
- Cohorts will exit and enter through their assigned doors.
- Exterior doors will be held open for entry and exit by an adult to minimize touch.



10:15/2:00 - Cohort C (Hard Top Doors) Cohort D (Front Right Doors)

10:30/2:15 - Cohort E (Exit Play Structure Doors, Enter Hard Top Doors)

10:30/2:15 - Cohort F (Gym Doors))

10:45/2:30 - Cohort B (Play Structure Doors)

(Cohort A and G do not go out for regular recess.)



# Walking in the School

- The Hallways are clearly marked with walking paths and reminders to social distance.
- Students will stay 2 metres apart when walking in the hallways..
- French and Music will be facilitated in the classrooms in order to keep movement and cleaning manageable.
- Phys. Ed will have an “in” entrance and an “out” entrance so that the 2 classes will be able to social distance. Phys. Ed will be outside until further notice. No equipment will be used until further notice.
- We will use our PBIS (Positive Behavior Interventions and Supports) training to reinforce social distancing both inside and outside of the school.
- All interior doors will be left open to minimize touch.



## Gender Inclusive Washrooms

- All of our washrooms will now be Gender Inclusive.
- Each Cohort will be assigned a washroom.
- Only one student will enter the washroom at a time.
- Spots on the floor will be marked to wait for the washroom if in use.

Basement North Washroom: Cohort D ( Room 16 & 18 only)

Basement South Washroom: Cohort C

2nd Floor Washroom: Cohort F & Room 29

2nd Floor South Washroom: Cohort B & Room 25

3rd Floor Washroom: Cohort G - Junior High

Nursery & Kindergarten Rooms have their own private washrooms.



## Increased Cleaning and Disinfecting

- Our custodians have been working very hard over the summer to make sure we are ready for a safe return.
- Our custodians have an increased cleaning schedule which includes frequent cleaning of door knobs, faucet handles, electronic devices, washrooms, light switches, bannisters, etc.
- All classrooms will have sanitizer and cleaning supplies as well.
- Staff will continue to stay informed with Divisional and Provincial sanitizing and disinfecting protocols.
- Custodians:



Mario Ferreira (Head Custodian)  
Bobby Hiebert  
Cong Vo  
Ryan V



# How Do I Pick Up My Child at Lunch or the End of School?

- Caregivers are asked to meet students outside of their designated doors.
- N/K students and primary students will be closely monitored and handed off for pick ups.
- Staff will be available at the doors for assistance.

Please **DO NOT** leave your car parked at front of the school as it will be needed for buses and day care. Please plan to walk, cycle or park on side streets if you are picking up your child at the end of the day.

## What do I Do If I Have To Pick My Child Up Early?

- Please call the office and let them know if your child/children need to be picked up early so we can have them ready. 204-474-1441.
- Once you arrive please call the office and a staff member will ensure a safe meet up outside of the school.







## Lunch

- Families are encouraged to have their children come home for lunch if at all possible.
- Lunch will be in outside in their Cohort Zones, in their classrooms or in the hallways close to the classrooms.
- There will be not heat ups until further notice and no microwaves **will not** be available at this time.
- Sharing of food will not be allowed.
- More information about DayCare and Club lunch processes will be coming before the start of school.
- Lunch Times will be staggered to match entry/exit times. Cohorts will spend the first half hour eating and the second half hour outside in their assigned zones.

12:00 Recess/12:30 Lunch: Cohort E (Play Structure Doors/In Hard Top Doors), F (Gym Doors)

12:00 Lunch/12:30 Recess: Cohort B (Play Structure Doors), C (Hard Top Doors), D (Front Right Doors)

12:00 Lunch/12:20 Exit: Cohort G - Junior High Gym Doors

Cohort A finishes school at 11:30.



## Bussing



- At this time, parents are being asked to drive their child to and from school, if possible.
- We are still waiting for confirmation about students who will be bussed, because of COVID restrictions and a possible strike.
- Bussing for most children is temporarily suspended until further notice.
- Families should have been notified by Transportation to confirm their status.
- **Should the busses be running:**
  - All Students will be expected to wear masks on the bus.
  - Students displaying any symptoms will not be allowed on the bus.
  - Students will follow arrival procedures once at school.
- For all bussing inquiries, please contact Winnipeg School Division Transportation at 204-789-0452.



## What Happens If My Child Becomes Ill at School?

- If a student becomes ill at school they must go home immediately.
- The student will be brought to, given a mask if they don't already have one, and will be isolated in a separate room while being monitored by a staff member.
- You will be called to pick up your child immediately.
- Once you, or your designate, arrive, phone the school at 204-474-1441 and a staff member will walk your child out to meet you.
- If a COVID-19 case is known, all members of the cohort will be informed and we will follow directives from Manitoba Public Health Authorities.



# Learning

- All Winnipeg School Division teachers will utilize WSD assessment tools, observations, and professional judgement to determine strengths, challenges, and next steps in student learning.
- Targeted instruction will be crafted to meet the learning needs of your children.
- The learning focus will be on literacy, mathematics, student well-being and mental health.



# Learning Outdoors

- Learning outdoors has been a priority at Earl Grey for the last few years. As we return, the province of Manitoba has recommended that teachers use the outdoors as often as possible.
- The Earl Grey Staff will continue to connect with other schools to learn and share ways to further embed our curriculum into outdoor learning.
- Please ensure your child is dressed for the weather, including a hat and water bottle.
- We will be creating learning areas with tarps and canopies for outdoor learning.



# Student Mental Health & Well-Being

- This has been a challenging time for everyone, including our children. Making sure that our students feel safe, calm and ready to learn is a priority.
- Neil Kumka will be joining us as a half time Guidance Teacher. He will be at school every morning supporting students and staff.
- Earl Grey will continue to be supported by Clinical Support Services (Psychology, Social Work, Speech and Language, and Reading).
- Teachers will be using various strategies to prompt conversations and to keep our students active.
- Students will participate in a variety of programs based on their grade and their teacher. (GoNoodle, Yoga, MindUP, Boks, Zones of Regulation)
- We are updating our PBIS Program to include things like social distancing, sneezing, mask use and hand washing.





## Practising the Fundamentals.

- Stay home if ill.
- Bring a water bottle - wash and refill daily.
- Wearing a mask is strongly recommended, and, mandatory for Grade 4-8 and staff when social distancing is not possible.
- Wash your hands with soap multiple times a day (e.g. start and end of the day, when using washrooms, before food prep/eating, when they are dirty, after wiping your nose, etc.).
- Keep 2 metres between yourself and others.
- Follow the Provincial Guidelines to keep everyone safe.
- No item sharing (food, water bottles, musical instruments, books, games, toys, etc.).
- No singing or playing recorders until further notice.
- No changing for phys. Ed until further notice.
- No shoe racks, lockers or cubbies until further notice.



## Staff List & Emails

Room 11, LAC 1/2/3: Gloria McLaren

Room 12, Spanish 1/2: Gaston Lopez Ficher

Room 13, Nursery/Kindergarten: Breanne Kanaski

Room 14, Spanish Kindergarten: Claudia Martinez

Room 15, Full Day Kindergarten: Tashina Broughton

Room 16, Alternative 1/2/3: Catherine Tattersall

Room 18, Spanish 3/4: Carolina Galli

Room 21, Spanish 1/2: Imelda Perez Garcia

Room 22, 1/2: Nicole Jeninga

Room 23, 1/2: Jessica Orchard

Room 24, Satellite Classroom

Room 25, 3/4: Morris Shenkarow

Room 26, 4/5/6: Alicia Thompson

Room 27, Alternative 4/5/6: Donna Last

Room 28, 4/5/6: Savannah Funk-Unrau

Room 29, Satellite Classroom

Room 31, 7/8 Boys: Melissa Vik

Room 37, 7/8 Girls: Michelle Hallson

Resource: Rhona Sawatsky

Resource: Claudia Martinez

S.E.R.T.: Merle Desrosiers

Learning Support: Kristi Anderson

Guidance: Neil Kumka

French: TBA

Music: Becky Alvarez

Phys. Ed: Patrick Armstrong

[gmclaren@wsd1.org](mailto:gmclaren@wsd1.org)

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TBA

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[sfunkunrau@wsd1.org](mailto:sfunkunrau@wsd1.org)

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[nkumka@wsd1.org](mailto:nkumka@wsd1.org)

TBA

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[parmstrong@wsd1.org](mailto:parmstrong@wsd1.org)





## Helpful Links & Resources

### Link to WSD Pandemic Planning:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Pages/default.aspx>

### Link to WSD Pandemic Planning Framework:

<https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/WSD%20Framework%20for%20School%20Planning%20during%20pandemic%20WEB.pdf>

### Homeschooling Information:

<https://www.edu.gov.mb.ca/k12/schools/ind/homeschool/index.html>

### Return to School Information for Parents/Guardians

[https://manitoba.ca/asset\\_library/en/covid/k-12-reopeningplan-guideforparents.pdf](https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guideforparents.pdf)

### Parent/Gaurdian FAQs

[https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/parent\\_guardian\\_faq.pdf](https://www.winnipegssd.ca/Parents/PandemicPlanning/Documents/parent_guardian_faq.pdf)

### Restoring Safe Schools

[https://manitoba.ca/asset\\_library/en/covid/k-12-reopeningplan-guidance.pdf](https://manitoba.ca/asset_library/en/covid/k-12-reopeningplan-guidance.pdf)

## Closing

In closing, we want to say how excited we are to see our students at Earl Grey School families. These guidelines are set to best protect everyone and keep everyone safe.

There are only 2 options right now- to attend school or to keep your child at home, registered through provincial home schooling. Remote/distance learning is not available at this time, unless your child has a designated and approved medical condition.

Working together will help to ensure as smooth a reopening as possible. If at any time you have any questions or concerns, please call or email.

We wish everyone a safe and exciting year of learning!

Tricia Penner, Principal

Trevor MacVicar, Vice-Principal

[tpenner@wsd1.org](mailto:tpenner@wsd1.org)

[tmacvicar@wsd1.org](mailto:tmacvicar@wsd1.org)

we don't  
need all the  
answers to  
get started

everything  
is figure  
out-able

my child, their  
teacher, and  
I are on the  
same team

we don't  
know the full  
plan yet, but  
we will figure  
it out

together we  
can do hard  
things

this is hard,  
but we can  
work together  
for solutions

*@thechildhoodcollective*

